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8 November 1974

MEMORANDUM FOR:

Director of Communications

Director of Finance

Director of Joint Computer Support

Director of Logistics Director of Medical Services

Director of Personnel Director of Security Director of Training

Special Support Assistant, DD/A Assistant for Coordination, DD/A Assistant for Resources, DD/A

SUBJECT

Secretaries

25X1A

As you are aware, I recently filled my secretarial became a when position with staff officer with the Assistant for Coordination. looking for a replacement, however, I had the opportunity to review a host of files from the Directorate of secretaries who had volunteered for the job. I want to thank you and them for proffering their nomination and to note that in my review I was pleased to learn of the high caliber of secretarial talent which this Directorate possesses.

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John N. McMahon Associate Deputy Director for Administration